

QUALITY ASSURANCE ASSISTANT

We currently have an opening for a Quality Assurance Assistant to join our successful and growing business. You will report to the Quality Manager and manage all aspects of Quality in one of our state of the art facilities.

THE ROLE

- Carrying out quality inspections during manufacturing process and finished product release.
- Completion of daily record keeping E.g. dispatch checks, product control sheet, pre-operational checks etc. and communicating any quality issues to production/ purchasing departments.
- Ensuring HACCP principles are continuously met for product safety and process control.
- Ensuring BRC and customer requirements are maintained as set down in the relevant standard and ensuring traceability is maintained for all lines.
- Ensuring FIFO (First In First Out) rule is followed in the topping lines.
- Assist in carrying out internal audits on a routine basis/ ensuring that the factory is compliant with all health & safety/ quality regulations

THE PERSON

- Third Level Qualification in a Food related discipline preferred.
- Experience working in a Food Factory.
- Working knowledge of BRC, Food Legislation, HACCP.
- Some experience working with external customers.
- Good communication skills.
- Report writing skills.
- Good IT skills.
- Flexibility with working hours.
- Driving licence.

Working hours will be discussed at interview.